

MONA ELECTRICAL SERVICE, INC.

October 18, 1991

SUBSTANCE ABUSE UPDATE

Alcohol acts fast. That's because it isn't digested like food. It moves directly into the bloodstream from the stomach and small intestine. Right away, alcohol is on its way to the brain and other parts of the body. And it keeps circulating until it's burned up by the liver.

HELP WANTED

Mona Construction has a temporary full time department secretary position open. This position is open starting today 10/18/91 until the end of the year. Knowledge of word perfect is helpful - Call Doris Daye at 868-8404.

WEDDING BELLS RING

We are happy to announce the marriage of **Dave Lambert, MD Electrician**, to Stacy Beach. The newlyweds were married on Saturday, September 21st.

Richard Bowman and wife **Crissy** are presently honeymooning in Jamaica. The Bowman's tied the knot on October 12th.

Congratulations to our new couples!

ATTN: ALL SERVICE/TECH. FIELD FOREMAN

Reminder - Please make sure you do not proceed with any extra charges to your contract jobs unless you contact your project manager for prior approval.

MONA MAGIC

Our community spotlight is focused on "**Angela Karnezis**". For the past 4 years, Angela has taught CCD (Religious Education) to 15 kindergartners at St. John's The Evangelist Church in Clinton. Class are held every Saturday at 9:00 a.m. and run from September thru May. She has been a member of St. John's for 10

years. She has participated in Christmas In April for the past 3 years and helped serve at local soup kitchens. Our hats go off to you Angela!

GREAT GIFT IDEA

You can purchase a "Dining Out '92" coupon book. This book includes (35) 2 for 1 discounts from restaurants located in P.G. County. Each book contains a savings of over \$400.00 - all for the price of \$15.75 per book. Not only will you save on dining out but you will also help Prince George's Co. Christmas In April. This would make a great stocking stuffer. For more information, call Mary Kucharski at 868-0937 or 868-8400 ext. 405.

WITH OUR SYMPATHY AND PRAYERS

Our prayers go out to the family and friends of **Kevin Rogers**, Mona Construction electrician, who passed away resulting from a fatal accident on 10/04/91. Kevin Rogers was John Farrar's Son-In-Law. Also involved in the accident was electrician **David Pometto** who is presently recuperating at home. Our thoughts are with you - get well soon.

MEETING REMINDER

To all MD/VA Electricians - Service meeting at our office (7915 Malcolm Rd, 1st floor), October 24th at 4:00 p.m.

MONA - ON OUR WAY TO THE TOP

Engineering News Report has rated **Mona Electric #35** out of 50,000 electrical contractors and #128 out of hundreds of thousands of subcontractors in the USA. Thanks for your contribution in moving us up the ranking scale and helping make **Mona Electric** a quality contractor.

EMPLOYEE'S OF THE MONTH

Hats go off to **Barbara Gordon** and **Amanda Flanigan** - Our October 1991 Employee's of the Month.

Barbara Gordon, a member of the Accounting team, has many responsibilities including payroll, assistance in G/L account reconciliation and managing tables. Her position involves strict time constraints which require effective time management.

Amanda Flanigan, technical electrician, is a hard worker. She is presently working for the Ames Building working on a Fire Alarm replacement system. A quality performance was noted on a recently completed Energy Management system at American Medical Lab. She is presently going to school in the evenings pursuing an Electrical Engineering degree.

Congratulations to our well deserved EOM's!

SPECIAL DAYS AHEAD

- United Nations Day - Thursday, October 24th
- Mother-In-Law Day - Sunday, October 27th.
- Halloween - Thursday, October 31st.

HOW TO GET THINGS DONE AT MONA

If you have a question on any of the below topics, contact the person responsible for that task:

- Bellboys - Lisa Carpenter #301
- EOE - Barbara Huber #345
- License and Permits - Betty Beach #376
- Mail - Gail Denison # 346

SAFETY NOTE

Protect your vision, wear safety glasses!

EEOE